

St. Margaret Mary
School Advisory Board Meeting
Wednesday, October 19th, 2011
6:30pm
MINUTES

Call to Prayer: Lead by Lisa

Introductions: **all members present made introductions**

Roll Call of Members (Mary Blinkhorn)

1. **Ryan Krienke, Principal**
2. **Lisa Strahota, President**
3. **Mary Blinkhorn, Secretary**
4. **Jean Facette**
5. **Bob Ciganek**
6. **Dionne Ojeda**
7. **Fr. Vince Kobida, Pastor- excused**
8. **Holly Machi, Parish Council Liaison- excused**
9. **Tanya Tucker- excused**

Review of Last Meeting (Lisa Strahota)

Pat Lofton, Associate Superintendent of Milwaukee Archdiocese provided an in-service about School Advisory Boards at the first meeting. Lisa outlined the areas of concentration:

1. **Planning**
2. **Policy Making**
3. **Finances & Budget**
4. **Advancement**
5. **Evaluation**
6. **Assist in hiring new administration**

Priorities at this time are: **Planning, Finance/Budget and Advancement**

Report from Principal

Mr. Krienke outlined the following:

- Current enrollment: 212: 192 Choice program/ remainder(20) tuition paying
- Catholic: 68 and remainder (143) not
- 2010-11 school year: 22 students did not return due to perception/experience with lack of discipline by administration
- Collaboration with Mother of Good Counsel school: NOT merger goal but sharing of ideas since we are very similar schools
- Literacy Coaches (paid staff) in school now since major focus is on increase of reading skills/scores. Focus on increasing math skills too.
- We have 2 -4year old kindergarten rooms and 2 -4th grade rooms. The remainder grades have one classroom
- Active Home & School Association planning fundraising, fun events and enrichment for families

Principal report continued:

- Auction Dinner 2012 plans have started: build community/raise funds. Discussion about what this money would be used for in the school
- MAPS computer program to be used: gives instant assessment/feedback of student's skills

SWOT Analysis (Jean Facette)

Jean reported efforts to access by laws template from Pat Lofton. She did not have those in hand tonight but will get them for next meeting. We addressed SWOT regarding SMM and Jean recorded all ideas on poster sheets:

- Strengths
- Weaknesses
- Opportunities
- Threats

Discuss Goals: **All**

After reviewing SWOT ideas we came up with goals:

1. Assist teaching staff in any way possible such as additional staff & resources
2. "Branding" SMM: decide what we are and market that idea well
3. Advancement: find other funding sources
4. Security of building and contents

Set Up Committee to write By-Laws

Jean to access by laws template from Pat Lofton

Ryan to review previous by laws of past SMM Advisory Boards

Create Meeting Schedule

We agreed to meet Wednesday, October 26 at 6:30pm in the school library.

We will create meeting schedule as we go as we have a lot to address.

Closing Prayer: **ALL**

Contact List:

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